

# Download Competent Communication Manual

Every speech must have a general and a specific purpose. A general purpose is to inform, to persuade, to entertain, or to inspire. A specific purpose is what you want the audience to do after listening to your speech. The 10 speech projects in the Competent Communication manual help you develop your speaking skills one step at a time. When you finish all of the projects, you are eligible for the Competent Communicator award. After receiving the Competent Communicator award, you can begin to develop more advanced ...For Toastmasters and Non-Toastmasters Alike. If you are a Toastmaster, this is your guide through the first ten speeches. For each speech project, we'll look at tips, techniques, and wherever possible, written and video examples of speeches which demonstrate the goals. "The Competent Speaker" Speech Evaluation Form and Manual, 2nd Edition The Competent Speaker Speech Evaluation Form is a standardized and tested instrument to be used in assessing public speaking